

- c. To create awareness and education among rural weaker sections/oppressed people such as women, children and disabled and enable them to attain socio-economic cultural and political development, irrespective of caste, creed and religion.
- d. To promote the socio-economic conditions of the people living in rural and urban area.
- e. To promote sustainable agricultural practices for improving food production and food security of the small and marginal farmers.
- f. To Co-Ordinate various programmes with Government, Non-Government and Donor Agencies to carry out of welfare measures for the betterment of the Society.
- g. To train (or) develop women to take up leadership for self-help promotion among themselves.
- h. To undertake and assist emergency relief work for the victims of flood, fire, famine, earthquake and other disasters which impede development.
- i. To promote savings (or) thrift among people to improve their economic conditions.

3. Selected Executive committee members :

Sl. No.	Name & Address	Occupation	Designation	Signature
1.	C. CHARLES PRABHU, 64, Chennimalai Road, Perundurai Post, Perundurai Taluk, Erode District.	Social Worker	President	C.Charlesprabhu
2.	D. SELVAM 8/58, Sakthivinayagar Street, Vilandai , Andimadam Post, Perambalur District.	„	Vice President	D.Selvam
3.	P. JEEVAGAN Pasumbalur Post, Veppanthattai Taluk, Perambalur District.	„	Executive Secretary	P.Jeevagan
4.	T.S. MUTHURAMALINGAM 108, II Street, Philomena Nagar Thanjavoor	„	Joint Secretary	T.S.Muthuramalingam

இரட்டாம் தரம்:



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3. THE DATE OF FORMATION OF THE SOCIETY :

25.12.1998.

4. THE REGISTRAR OF THE DISTRICT WITHIN WHOSE JURISDICTION
OFFICE OF THE SOCIETY IS SITUATED :

The District Registrar of Societies – Ariyalur.

The Sub Registrar : VEPPANTHATTAI

5. BUSINESS HOURS OF THE SOCIETY :

The Office of the society shall function from 9.00 AM to 6.00 PM on all working days. (Except National Holidays declared by the Government) However at the time of emergency all the staff members was to work round the clock. List of holidays for the staff members will be prepared in consultation with executive Committee of the Society.

6. AIMS AND OBJECTIVES OF THE SOCIETY :

- a. To facilitate the marginalised people to become self-reliant and self-managable by voluntary action.
- b. To Assist and undertake the development programmes for the betterment of the poorest of the poor.
- c. To create awareness and educaiton among rural weaker sections/oppressed people such as women, children and disabled, and enable them to attain socio-economic cultural and political development, if espective of caste, creed and religion.
- d. To promote the socio-economic conditions of the people living in rural and urban areas.
- e. To promote sustainable agricultural pracices for improving food production and food security of the small and marginal farmers.

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- f. To co-ordinate various programmes with Government, Non-Government and Donor Agencies to carry out the welfare measures for the betterment of the society.
- g. To train (or) develop women to takeup leadership for self-help promotion among themselves.
- h. To undertake and assist emergency relief work for the victims of flood, fire, famine, earthquake and other disasters which impede development.
- i. To promote savings (or) thrift among people to improve their economic condition.

7. ACTIVITIES OF THE SOCIETY IN FURTHERANCE OF ITS OBJECTS

- a. To promote communal harmony and National Intergration with peace and love.
- b. To provide and undertake professional consultancy and support services to government and donor agencies for the planning, implementation, monitoring and evaluation of specific projects, programmes, policies and plants etc.
- c. To establish and run schools (formal, non-formal) and Colleges (Technical and Non-Technical) with (or) without Hostels for the children and yough to give better education which will provide opportunity and skills for development.
- d. To promote awareness on Health Education and sahitation among the poor to improve the standard of Health.
- e. To execute programmes and train people for the Development and Rehabilitation of Disabled. So, that they become self-reliant and live in dignity and respect.
- f. To revise environmental awareness to protect and preserve ecological balance for harmonious living with nature.
- g. To render legal educaiton and training to people to protect their fun amental rights and previlliges.
- h. To establish and run mini health centre, primary health centre and Hospital for the welfare of the Rural poor.

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- i. To undertake and assist by printing and publishing books, pamphlets, leaflets, magazines and other documents to the development of people.
- j. To promote and assist other voluntary organisations, which has similar objectives of the society.
- k. To promote and run village based industries (or) self-help projects in order to provide employment to the poor people.
- l. To develop dynamic youths to work with rural poor on eradication of poverty.
- m. To form (or) create people's institutions and federate it to eliminate poverty in the society.
- n. To open and operate bank accounts jointly in such names and in such places as may be necessary to carryout (or) fulfil the objects (or) activities of the society.
- o. To apply/appeal for and raise funds, subscriptions gifts, donations, grants and loan (or) credit (with or without) interest from government (Central and State) Donar agencies, Financial Institutions, companies firms (or) individuals at national and international level for achieving the objects (or) programmes of the society.
- p. To acquire (or) purchase (or) sell movable and immovable properties in correlation with central and state Government Laws.
- q. To establish and construct, mortgage, take on lease, (or) otherwise acquire building, structures, apartments and lands for the purpose of carrying out the objects of the society.
- r. To invest and deal with grant (or) funds of the society to purchase (or) subscribe for shares and securities of any other associations (or) companies, to accumulate funds and to invest (or) purchase (or) lease mortgage and lands, building, plant and machinery vehicles, stock in trade (or) other properties which the society may think necessary for achieving the objects.

8. **THE NAME OF THE PERSON (OR) OFFICER IF ANY AUTHORISED TO SUE (OR) TO BE SUED ON BEHALF OF THE SOCIETY**

The Executive Secretary is authorised to sue and can be sued on behalf of the society. The Executive secretary can nominate suitable persons in consultation with Executive committee to act (or) represent cases of the society.

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9. **THE NAME OF THE PERSON (OR) OFFICER WHO IS EMPOWERED TO GIVE DIRECTIONS IN REGARD TO THE BUSINESS OF THE SOCIETY**

The Executive Secretary cum Director is empowered to give direction (or) carryout the business of the society. The Executive Secretary cum Director will act (or) function with the support (or) guidance of Executive Committee and General body, with regard to activities (or) Administration of the society.

10. ENROLLMENT OF MEMBERS

Any person (Men/Women) above 18 years can be member of the society. He/She must be interested in the objects of the Society. He/She should be paid monthly/Annual subscriptions prescribed by the Executive Committee/General body/Time to time to become a member of the society. The Executive committee/General body of the society has the power to admit (or) reject the membership. Each member should pay an annual subscription of Rs.100/- (Rupees one hundred only) to the society. All the members has to pay the subscription before the end of June of every year.

11. CANCELLATION (OR) REMOVAL OF MEMBERSHIP

- a) If the member does not pay the Annual Subscription before the June end of every financial year.
- b) If the member give it in writing the resignation of his/her membership in the society.
- c) Any activity considered to be against the objectives of the society shall cause for removal of the membership as considered by ExecutiveCommittee/General body.

However an appeal can be made by the member in the General body, which shall decide by majority votes. Every member has a vote in every election.

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12. RIGHTS, OBLIGATIONS AND PRIVILEGES OF THE MEMBERS

- a. Every members has the right to inspect any books (Minutes, accounts etc) during working hours of the society. They can get (or) obtain copy of such materials after paying the necessary fees.
- b. The members are entitled to participate in all General body meetings of the society. Every member is entitled to cast one vote in the election of the members to the Executive Committee.
- c. All the members shall have obligation to abide by the memorandum and bye-laws of the society.
- d. Any member can move any resolution in the General body and it should be supported by other members.
- e. Members can contribute (or) take part in the activities of the society.

LIABILITY : Each member has limited liability in the society.

13. THE CONSTITUTION OF THE SOCIETY

The constitution of the society is framed as General body and Executive committee (or) Governing body. This society shall function within India.

A) GENERAL BODY

1. The General body consists of all the members of the society. It is the supreme body of the society.
2. The annual General body meeting shall be held within six months after the financial year of the society. i.e. The AGM shall be convened between 1st April and 30th September of every year. The financial year of the society is April to March of the succeeding year.
3. The annual General body meeting of the society shall be called by the executive secretary in consultation with president (or) executive committee.
4. The notice of the Annual General body meeting shall be sent to members by circular (or) post under certificate of posting. This notice must give 21 days time to members to attend the meeting, including the date of posting the notice. The notice must specify the place, Date and hour of the meeting and shall be accompanied by a copy of the agenda for the meeting and any explanatory (or) background note (s).

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5. In case of an emergency meeting notice should be given with fifteen days time to members.
6. The executive committee can invite any individuals as special invites to the General body meeting.
7. The quorum of the meeting shall be 2/3 of the total membership of the society.
8. The General body will take care of the following matters.
 - i) The appointment of an Auditor (or) Auditors and fix their remuneration.
 - ii) To approve the audit statements (receipts and payments, Income and expenditure, and balance sheet) of the last financial year.
 - iii) To review the annual report (or) activities of the society.
 - iv) To give permission for new budget for the current year.
 - v) To give advice (or) plan of Action to the society in the current year.
 - vi) The General body will approve the enrollment of new members to the society.

13. B) EXTRA ORDINARY GENERAL BODY MEETING

The extra-ordinary General body meeting may be called at emergency.

- i) By the decision of executive committee.
- ii) If 2/3 members of the society give a written requisition to call an Extra-ordinary General meeting. Then executive Secretary, shall convene the meeting in consultation executive committee within 30 days after the receipt of such requisition.
- iii) Notice of agenda for the meeting shall be sent to all members by the Executive secretary atleast 21 days before the date fixed for the meeting.
- iv) The extra-ordinary meeting should confine to the subject for which it is summoned.

13. C) EXECUTIVE COMMITTEE/GOVERNING BODY

- a) The Executive committee members are elected from the General body for the period of three years.

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- b) The Executive committee shall consists of seven members i.e. president, vice-president, Executive secretary, Joint Secretary, Financial secretary and two committee members.
- c) The Executive committee shall have powers to nominate (or) appoint committees from time to time.
- d) The members of the executive committee shall be eligible for the re-election.
- e) The executive committee shall exercise all such powers and do all such act as may be done by the society as expressed in the memorandum and by-laws of the society.
- f) The executive committee can give additional charge among the office bearers when the vacancies arises out of resignation (or) death (or) otherwise of the member within the executive committee.
- g) The Executive committee shall elect the office-bearers among themselves.
- h) To take final decisions on applications for membership.
- i) All movable properties of the society shall be under the control of the executive committee.
- j) The Executive committee shall meet ordinarily once in three months, to transact its business. However the Executive secretary may call for a meeting at any time if circumstances so warrant.

14. DUTIES OF THE OFFICE BEARERS

a) PRESIDENT

The president shall preside over the Executive committee and General body meetings of the society. The president will guide and advice the executive secretary to run the society. The president has a casting vote when there is equality of the vote during voting on a resolution.

b) VICE-PRESIDENT

The Vice-president shall preside over the meetings, in the absence of president and exercise the power and perform the duties of the president.

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c) EXECUTIVE - SECRETARY/DIRECTOR

- i) The Executive Secretary shall conveyance the meetings of the Executive and General body in consultation with president.
- ii) The Executive secretary shall be responsible to implement the policies and objectives of the society.
- iii) The Executive Secretary will have over all control of the society and empowered to give directions to carry out the day to day business (or) administration of the society.
- iv) The executive secretary shall be responsible to conduct all correspondence keeping all books, documents and papers of the society.
- v) He/She is empowered to recruit staff and provide salaries and other benefits in consultation with executive committee (or) Sub-committee which is formed for this purpose.
- vi) He/She will prepare the minutes of the meeting of Executive committee/General body.
- vii) The Executive Secretary shall file all the documents (or) papers that are needed to submit to state and Central Government.
- viii) (Executive secretary will operate the bank account (or) accounts with financial secretary. The executive secretary shall receive funds, gifts, donations, grants, loans (or) credit (with (or) without interest for the objects of the society. He/She shall prepare and submit proposals, and spend the budget for the day to day administration of the society.

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d. JOINT SECRETARY

The Joint-secretary shall assist the Executive Secretary in performing the duties of the society. He/She will act (or) function as secretary in the absence of executive secretary.

e. FINANCIAL SECRETARY

The financial secretary shall be responsible for all financial books and related matters. He/She will operate the bank account (or) accounts with executive secretary. He/She will submit the financial statements properly audited by the auditors to the Executive committee and general body for approval of the same.

15. FUNDS / PROPERTY

- a. All income and property (movable/immovable) acquired shall be vested with Executive committee and applied solemnly for the promotion of the objects of the society as mentioned in the memorandum.
- b. The society also invest its funds on properties, Government securities, and banks (or) post office account.
- c. No portion of income (or) property shall be paid out (or) transferred directly (or) indirectly by way of dividends, bonus (or) profit among the members of the society (or) to any one of them.
- d. Nothing in this clause shall prevent the payment by the society in good faith as reasonable remuneration to any of its officers (or) staff (or) to any person in return for any legal and faithful services actually rendered to the society.
- e. The society shall raise subscriptions funds gifts, donations, grants and loans with (or) without interest within (or) outside India. All the money raised by the society will be operated through one (or) more accounts in the nationalised bank (or) co-operatives. The bank accounts will be opened in the name of the society and it shall be operated by the executive secretary with financial secretary.

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16. THE PREPARATION AND FILING OF RETURNS WITH THE CONCERNED REGISTRAR

The executive secretary shall prepare and file such reports, returns annual accounts and other statements of the society to the concerned registrar of societies, as per the Tamil Nadu societies registration Act 1975. The annual returns shall be filed within six months of convened general body meeting of the society.

17. ACCOUNTS AND AUDIT

The financial secretary shall keep proper books of accounts such as cash book, receipt book, voucher, ledger and assets register etc. Every year the accounts should be audited by auditor (or) Auditors appointed by the Executive committee. The audited financial statement must be placed before the General body for approval. The financial year shall be 1st April to 31st March of the next (or) succeeding year.

18. SUPPLY OF COPIES OF BY-LAWS ACCOUNTS STATEMENTS TO MEMBERS

Members of the society shall be entitled to receive the copies of the by-laws and annual audited statements of accounts after paying the necessary fees prescribed by the executive committee.

19. IMPOSITION OF FINE FOR ANY BREACH OF THE PROVISIONS OF THE BY-LAWS BY ANY MEMBER (OR) OFFICE OF THE SOCIETY

- a. The executive committee shall initials ledger proceedings against any member (or) officer who mis appropriate the funds (or) properties of the society.
- b. The executive committee through executive secretary shall suspend any in competent (or) in subordinate official and remove (or) suspend members acting contrary to the by-laws of the society.
- c. The executive committee shall impose fine to the member (or) officer in relation with the loss damage to the society.

20. EMERGENCY EXPENDITURE

The executive secretary may keep upto Rs.15,000/- for emergency expenses to be incurred by the society and the amount over and above shall be deposited in the bank account.

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21. FUNDS BARMARKED FOR MAKING PROVISIONS FOR A DEPENDENT OF A DECEASED (OR) DISABLED MEMBERS

The Executive committee shall decide the amount to be given to dependent (or) deceased (or) disabled member who rendered services to the society.

22. LIST OF MEMBERS OF MINUTES OF PROCEEDINGS

The executive secretary shall maintain up to date membership register and the minutes of all the meetings (Resolution book) along with books of accounts to be available for members inspection during the office hours of the society on written request.

23. DISSOLUTION

Whenever necessity arises for dissolution of the society section 41 and 42 of societies registration Act 1975 will be followed. No property shall be divided among the members. But the property of the society shall be entrusted with other societies, which has similar objects and activities recognised by the commissioner of income tax.

24. SPECIAL RESOLUTIONS ARE REQUIRED

- a. To initial disciplinary proceeding against the Executive committee members.
- b. To change the name, address, objects (or) alteration (or) amendment in the memorandum (or) by-laws of the society which are inforce for the time being, shall be passed (or) approved by 2/3rd majority of the General body members of the society.
- c. Tax apply and use the funds, for all (or) any of the objects of the society (or) to accumulate the surplus unspent portion of income and invest the same. Subject to the provisions of the income tax act 1961 as amended from time to time relating the accumulation of income and investment thereof. The funds of the society shall be invested in the modes specified under the provisions of the income tax act 1961 Governing charitable society.
- d. The Executive Committee shall exercise its power strictly in conformation with the conditions laid down under the provisions of the Income-Tax act 43 of 1961 as amended from time to time. So that the income of the society will at exempted from Income-Tax under 80 G and donors will be deduction in respect of their

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donations under section 80 G of Income Tax Act 1961 for each and every assessment.

25. ANY OTHER MATTERS :

For all the other matters not specifically mentioned in the memorandum and By-Laws of the society, the provisions of the Tamil Nadu Societies Act, 1975 Income Tax Act 1961 and other Acts of State and Central Government shall be applicable to the society from time to time.

We the undersigned declared that the above particulars are true by-laws and articles and of Association of the Society for SOCIETY FOR EDUCATION, RESEARCH & VILLAGE EMPOWERMENT.

Sl. No.	Name & Address	Occupation	Designation	Signature
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1.	C.CHARLES PRABHU, 64, Chennimalai Road, Perundurai Post, Perundurai Taluk, Erode District.	Social Worker	President	C.Charlessprabhu
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2.	D. Selvam, 8/58, Sakthivinayagar Street, Vilandai, Andimadam Post, Perambalur District.	..	Vice President	D.Selvam
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3.	P. JEEVAGAN Pasumbalur Post, Veppanthattai Taluk, Perambalur District,	..	Executive Secretary	P.Jeevagan
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4.	T.S. MUTHURAMALINGAM 108, II Street, Philomina Nagar, Thanjavur,	..	Joint - Secretary	T.S.Muthuramalingam
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பதிவு செய்து தரவில்லை.



செய்தது : சிவசுப்பிரமணியன்

5. Chandra,
W/o. Kalisamy,
R.S. Pudur,
Uthukuli R.S.
Perundurai Taluk, " Financial
Erode District. Secretary K.Chandra
-
6. Shanmugal
W/o. Subramaniyan
Umachivalasu Post,
Kunnathur Via,
Perundurai Taluk " Director
Erode District. (Member) S.Shanmugal
7. S. Sakthivel,
Panchanathikottai Post,
Orathanadu Taluk, " Director Sakthivel
Thanjavur District. (Member)
-

Number of the Society 55/1999, Name of the Society Society for Education, Research and Village Empowerment (SERVE) Pasumbalur. Name of Document சங்க விதிமுறை Serial Number 2/99. Date of Registration 16.3.99. Filing 16.3.99. M.K.Jeyavelu/16.3.99, REGISTRAR OF SOCIETIES, ARIYALUR. (Seal)

கடைசி 3 பதிநாட்காவது தாளம்: கிராமம் 27
பக்க கிருத்தம்: கிராமம் 27
கூடுதல் கிருத்தம்: கிராமம் 27
படி தயார் செய்தவர்: D.R. Gowen
குறிவு செய்ததாரி: படித்தவர்: D.R. Gowen

ஆய்வாளர்: *[Signature]*

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அரிசலூர்



[Signature]
17/09/99
மாண்புமிகு பதிவுகாரர்



தமிழ்நாடு தமிழ்நாடு TAMIL NADU
 641) SERVE
 15.4.2016 Sirupakkam
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 G பாலசுப்பிரமணியன்
 எட்டாட்டி வெண்டி
 உடிகளம் கண்டி 1 2006
 வட்டாட்சியம் வளாகம்
 விருத்தாச்சலம்



பதிவு எண் 31/2005



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Form No. II

(See Rule 8 Of the TamilNadu Societies Registration Rules,1978)

**Certificate Of Registration Under Sec 19 Of The Tamil Nadu Societies Registration Act, 1975
(Tamil Nadu Act 27 Of 1975)**

CERTIFICATE OF REGISTRATION OF SOCIETIES

Sl. No. : 31/2005

I hereby Certify that

**Society for Education, Research & Village Empowerment
(SERVE)**

(name of the Society) has been Registered Under The Tamil Nadu Societies Registration

(Tamil Nadu Act 27 of 1975) given under my hand at VIRUDACHALAM

this 7 th day of December (month) 2005 (year)

Seal :

Station :



[Handwritten Signature]
Signature of the Registrar
District Registrar
Virudhachalam
[Date]

[Handwritten Signature]



[Handwritten Signature]



FORM No. 6

(See Rules 16 of the Tamil Nadu Societies Registration Rules 1975)

Registerer of Members to be maintained under Sub-Section (1) of section 14 of the Tamil Nadu Societies Registration Act. 1975 (Tamil Nadu Act.27 of 1975)

1	Name and Address of the Society	Society for Education, Research and Village Empowerment. (SERVE) 2/461, Sirupakkam Post. Thittakudi Taluk. Cuddalore District.
2	Date of Registration	07.12.2005
3	Registration Number and Year of Registration	31/2005

S.No	Name and address of the member	Occupation	Date of Enrolment	Date of Registration of Removal	Remarks
1.	Mrs.K.Kalaiyarasi W/o Krishnamoorthy Sirupakkam Pudur, Sirupakkam (Po), Thittakudi (Tk), Cuddalore (Dt).	Social worker President	01.12.2007	-	-
2.	Mrs.J.Radha W/o.Jaisankar Sirupakkam Pudur, Sirupakkam (Po), Thittakudi (Tk), Cuddalore (Dt).	Social worker Vice-President	17.02.2015	-	-
3.	Mr.Rk.Senthilkumar S/o Kannusamy Sirupakkam Pudur, Sirupakkam (Po), Thittakudi (Tk), Cuddalore (Dt).	Social worker Executive Secretary	12.07.1999	-	-

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4.	Mrs.P.Agila W/o Pinnavamoorthy Sirupakkam Thittakudi (Tk), Cuddalore (Dt).	Social worker Joint Secretary	01.012.2007	-	-
5.	Mrs.R. Sambooranam W/o. Ramlingam, Sirupakkam Pudur, Sirupakkam (Po), Thittakudi (Tk), Cuddalore (Dt).	Social worker Financial Secretary	12.07.1999	-	-
6.	Mrs.D. Anbujothi, W/o. Devandran, Sirupakkam Pudur, Sirupakkam (Po), Thittakudi (Tk), Cuddalore (Dt).	Social worker G.B. Member	19.06.2001	-	-
7.	K.Maheswari D/o Krishnan Sirupakkam (Po),Thittakudi (Tk), Cuddalore (Dt).	Social worker G.B. Member	29.08.2007	-	-

செய்துள்ள

சிறிதளவு - கமிட்டி

சிறிதளவு - சிறிதளவு

செய்துள்ள
மாண்புமிகு பதிவாளர்
விருத்தாசலம்

11.5.2016



மாண்புமிகு பதிவாளர்
விருத்தாசலம்
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மாண்புமிகு பதிவாளர் துறைமுக
விடுதலகம்.

11.05.2016

1. அ. சீனிவாசன் நான்
2. சேலம் மீனாட்சி நான்
3. சீனிவாசன் நான்
4. சீனிவாசன் நான்
5. சீனிவாசன் நான்
6. சீனிவாசன் நான்
7. சீனிவாசன் நான்
8. சீனிவாசன் நான்
9. சீனிவாசன் நான்
10. சீனிவாசன் நான்

11.5.2016



மாண்புமிகு பதிவாளர்
சி. சி. விருத்தாசலம்
11.5.16



மாண்புமிகு பதிவாளர்
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